

# Oklahoma

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## OIL & NATURAL GAS

*OERB*

Dear Industry Colleague,

In response to your recent request, enclosed you will find an OERB Assessment Refund Packet. Through the collective support and funding from the people of Oklahoma Oil & Natural Gas, the OERB provides money for education, invests in our communities, and restores land across the state on your behalf.

Our well site clean-up work is unmatched by any other state or industry in the nation. Well sites left behind between 50 and 100 years ago are being voluntarily addressed by today's producers and royalty owners. To date, the people of Oklahoma Oil & Natural Gas have contributed more than \$168 million to this initiative, resulting in thousands of acres of useable land, grazing pastures or ponds.

In addition, we are passionate about fostering the next generation of energy innovators by supporting students and teachers in Oklahoma. From classroom equipment to science and math grants and scholarships, we believe an investment in education will yield huge results for our industry's future workforce.

With more than \$200 million invested in education, communities, and land restoration since 1993, the OERB is a true testament to the more than 2,500 producers and thousands of royalty owners in Oklahoma. Through voluntarily contributions, we can carry out the mission to empower unlimited opportunity for all while you work to produce the resources that fuel our modern world.

Sincerely,



Mindy Stitt

**Instructions:**

1. A person or entity may request a refund only for **net** production owned by that person or entity. A person or entity that redistributes revenues to a third party (or parties) may **NOT** claim a refund for or on behalf of any third party(s). **Any third party(s) must apply for their own refund.**
2. NAME OF APPLICANT must be the name of the person or entity requesting a refund. In the event you are applying for an interest owned by a wholly owned subsidiary, you must provide a Subsidiary/Affiliated Entity Refund Distribution Affidavit and Hold Harmless Agreement as well as a “Parent Company” Refund Distribution Affidavit and Hold Harmless Agreement.
3. Complete the information requested on the reverse side of this form. In lieu of completing this form, you may attach a computer printout of all leases for which the application is being made provided that each printout gives the same data and information as is requested by this form (form SOER101-24).
4. Each lease must have a completed form SOER101-24 (duplication of this form is permitted) and supporting documentation. Only one signed affidavit form is required per applicant.
6. Each application must be postmarked by March 31, 2025, and all supporting documentation must be included. **Any application received with a postmark later than March 31, 2025 CANNOT BY LAW be honored.**
7. In the event the OERB elects to conduct an audit of the information submitted, you will be informed no later than June 30, 2025. Thereafter you must contact the OERB to schedule a mutually acceptable time period during which the audit may be conducted.
8. Compile the information requested on reverse side (form SOER101-24). Mail form(s), completed affidavit (**properly executed before a Notary Public**) and copies of applicable check stubs for the refund period to SOER/OERB, 500 N. E. 4<sup>th</sup> St., Suite #100, Oklahoma City, OK 73104. Include a self-addressed, stamped envelope for the refund check. **If multiple forms are being submitted, please include a summary of each purchaser indicating the total amount due from each.**

**COMMITTEE for SUSTAINING OKLAHOMA'S ENERGY RESOURCES (SOER)**

**c/o OERB**

**500 N. E. 4<sup>th</sup> St., Suite 100**

**Oklahoma City, Oklahoma 73104**

**1-800-664-1301**

**REFUND OF SUSTAINING OKLAHOMA'S ENERGY RESOURCES FEE AFFIDAVIT**

Senate Bill 767, codified as section 288.5C, title 52, Oklahoma Statutes, of the Oklahoma Energy Education and Marketing Act (the "Act"), transfers all duties, assets and obligations of the Commission on Marginally Producing Oil and Gas Wells, created pursuant to section 700, title 52, Oklahoma Statutes, to the authority of the Committee for Sustaining Oklahoma's Energy Resources (SOER) and levies a fee on oil (petroleum liquids) and natural gas produced in Oklahoma. The Act provides that an owner who desires a refund of the fee paid by him during any calendar year may apply for such during the first three months of the following year. Any person or entity subject to the fee levied pursuant to Section 288.5C of the Act may request a refund of said assessment. A person or entity may request a refund only for net production actually owned by that person or entity. A person or entity that redistributes net production to a third party (or third parties) may not claim a refund for or on behalf of those third parties. **The third parties must apply for their own refund.**

If you desire a refund, please complete, and properly execute before a Notary Public, this affidavit and send it along with the attached completed forms and documentation of deduction of the assessment, such as check stubs or run statements, to the above address. Only one affidavit per entity is required. For complete instructions see the reverse side of the attached form.

**Application for Refund**

I swear, affirm and certify under penalty of perjury and law, that during the period of (calendar year) \_\_\_\_\_, the fee paid for SOER was paid by or on behalf of \_\_\_\_\_ (person or entity owning production) in the amount of \$ \_\_\_\_\_, and none of these funds are based on redistribution to other owners. I further certify, under penalty of perjury and law, that the information supplied on this form or otherwise, including any attachments, is true and correct and accurately represents my ownership and the refund to which I am entitled. I understand that any attachments or additional information supplied to SOER/OERB shall be deemed to be subject to and a part of this Affidavit.

\_\_\_\_\_  
(Signature of Affiant)

\_\_\_\_\_  
(Title of Affiant)

\_\_\_\_\_  
(Print or type name)

\_\_\_\_\_  
(Street Address or P.O. Box)

\_\_\_\_\_  
Company if Applicable)

\_\_\_\_\_  
(City) (State) (Zip)

\_\_\_\_\_  
(Phone#)

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

My commission expires: \_\_\_\_\_

Notary Public

V1.2 01/12/18

Committee for Sustaining Oklahoma’s Energy Resources (SOER)  
c/o OERB  
500 N. E. 4<sup>th</sup> St., Suite 100  
Oklahoma City, OK 73104

**“PARENT COMPANY” REFUND DISTRIBUTION AFFIDAVIT AND  
HOLD HARMLESS AGREEMENT**

A person or entity may request a refund of the SOER assessment (the “Refund”), as provided under the Oklahoma Energy Education and Marketing Act, codified as section 288.5C, Title 52, Oklahoma Statutes, only for net production actually owned by that person or entity. A person or entity that redistributes net production to a third party (or third parties) may not claim a Refund for or on behalf of those third parties.

However, a “parent company” may collect and redistribute a Refund on behalf of its subsidiaries/affiliated entities. If you desire to make claim for and collect a Refund on behalf of a subsidiary/affiliated entity, please complete, and properly execute before a Notary Public, this affidavit, and attach a list (Exhibit “A”) of subsidiaries/affiliated entities for which you are requesting Refunds, and send it to the above address.

The affiant being first duly sworn, deposes and says that: Affiant is the \_\_\_\_\_ of \_\_\_\_\_ the parent company (the “Parent Company”) to subsidiaries/affiliated entities listed on Exhibit “A” (the “Affiliated Entities”) and has full power and authority to execute this Affidavit and Hold Harmless Agreement on behalf of the Parent Company; and

Parent Company has fully informed all Affiliated Entities respecting any and all requests for Refunds made by the Parent Company on the behalf of the Affiliated Entities; and

Parent Company agrees to fully indemnify and hold harmless the Committee for Sustaining Oklahoma’s Energy Resources and the Oklahoma Energy Resources Board and its officers, agents, representatives, employees and administrative contractor from any and all claims relating to any Refund due the Affiliated Entities and Parent Company’s distribution of said Refunds any of the Affiliated Entities.

\_\_\_\_\_  
(Signature of Affiant) (Title of Affiant)

\_\_\_\_\_  
(Print or type name) (Street Address or P.O. Box)

\_\_\_\_\_  
(Company if Applicable) (City) (State) (Zip)

\_\_\_\_\_  
(Phone#)

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

My commission expires: \_\_\_\_\_  
\_\_\_\_\_  
Notary Public

Committee for Sustaining Oklahoma's Energy Resources (SOER)

Form SOER 101-24

APPLICATION FOR REFUND OF FEE FOR SUSTAINING OKLAHOMA'S ENERGY RESOURCES
CALENDAR YEAR 2024

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_
\_\_\_\_\_

LEASE NAME &/OR NUMBER: \_\_\_\_\_

INSTRUCTIONS: Calculate the amount of refund by multiplying the gross amount of production obtained from the well by the owner's decimal interest. Then multiply that number by the fee rate for oil (petroleum liquids) or natural gas as indicated below. Add the oil refund and natural gas refund to obtain the total refund amount. This application must be accompanied by documentation verifying the amount of production owned for which the fee was assessed (i.e. check stubs showing the gross production for the well and applicant's decimal interest).

OIL PURCHASER WITHHOLDING FEE: \_\_\_\_\_

OWNER # ASSIGNED BY PURCHASER: \_\_\_\_\_

PARTY DISTRIBUTING REVENUE: \_\_\_\_\_

A: Gross production of Oil (petroleum liquids):

Owner's Decimal Interest:

Oil Fee:

Oil (petroleum liquids) Refund:

\_\_\_\_\_ X \_\_\_\_\_ X \$0.0035 = \$ \_\_\_\_\_ -

GAS PURCHASER WITHHOLDING FEE: \_\_\_\_\_

OWNER # ASSIGNED BY PURCHASER: \_\_\_\_\_

PARTY DISTRIBUTING REVENUE: \_\_\_\_\_

B: Gross production of Natural Gas:

Owner's Decimal Interest:

Gas Fee:

Natural Gas Refund:

\_\_\_\_\_ X \_\_\_\_\_ X \$0.00015 = \$ \_\_\_\_\_ -

TOTAL REFUND REQUEST: \$ \_\_\_\_\_ -

NOTE: If you are a subsequent distributor of revenue, you may NOT apply for a refund on behalf of third party owners

(SEE THE REVERSE SIDE OF THIS FORM FOR ADDITIONAL INSTRUCTIONS)